

# AWCTS SYSTEM RELEASE NOTES

**Release Date: 18 August 2018**

**Release Number: v 2.8.17**

## Release Summary

The 2.8.17 release of the Army Warrior Care & Transition System (AWCTS) consists of bug fixes and enhancements.

If you have questions or concerns about system capability, contact the AWCTS Service Desk at 855-813-8867 or [support@awcts.zendesk.com](mailto:support@awcts.zendesk.com).

Release notes for past system versions are available from the AWCTS Help Center (<http://awcts.zendesk.com/hc>)

## AWCTS Module: ALL

### Release Items

### Description

**Remove Notifications for Deleted Issues – change**

When an Issue is deleted (AW2, OMB, or WSFH), all associated user notifications are removed.

**Timeout Behavior – new feature**

The “Keep Working” popup has been eliminated. System timeout is now based on 60 minutes of user inactivity. A countdown timer will appear when 5 minutes remain. Continue working to reset the timer. Please note that each open AWCTS window is independent. Working in multiple windows may result in the first open window timing out due to inactivity.

**Attachments Grid Sorting – change**

The attachments grid now sorts newest to oldest by default.

**Reports Type column sort/filter – fix**

For users with Reports, the ‘Type’ column now sorts and filters without error.

**No Results in Ad Hoc Report – change**

If no results are returned when running an ad hoc report, a “No Records Found” message is now displayed.

**Ad Hoc Report Page – fix**

The ad hoc reports page now displays consistently without formatting errors.

# AWCTS SYSTEM RELEASE NOTES

| AWCTS Module: Administrator                                     |                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release Items                                                   | Description                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Location Required when Assigning Ombudsman Role – change</b> | OMB Administrators are now required to select a location when assigning the Ombudsman role to a user.                                                                                                                                                                                                                                                                              |
| <b>Remove Unused AW2 Roles – change</b>                         | The following AW2 roles are now archived: <ul style="list-style-type: none"> <li>• ABHIDE Uploader</li> <li>• STARRS Uploader</li> <li>• Advocate Support Branch Chief</li> </ul>                                                                                                                                                                                                  |
| <b>AW2 Recovery Care Division – change</b>                      | The Advocate Branch is now named 'Recovery Care Division' and the Advocate Branch Chief role is now 'RCD Chief' to match current organization structures.                                                                                                                                                                                                                          |
| <b>WTU Position Title – new feature</b>                         | Position Title is now a required field when creating or editing a WTU user's profile. For a list of Position Titles available for each role, see <a href="#">Position Titles</a> in the AWCTS Help Center. Where Position Title is not a one for one match with the user's role, the Position Title will be 'Unassigned' until updated by the Management Analyst or Administrator. |

| AWCTS Module: AW2                                  |                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release Items                                      | Description                                                                                                                                                                                                                                                                                                                                   |
| <b>Create Issue Duplicate Records – fix</b>        | Repeatedly clicking "Submit" on the create issues page no longer results in duplicate issues.                                                                                                                                                                                                                                                 |
| <b>Standardize all text editors – change</b>       | Text editors across the module now look and function alike. Standard editor tools include: spell check, undo, redo, indent, outdent, insert ordered list, insert bulleted list, clear formatting. Cut, copy and paste tools are available using standard keyboard shortcuts. All text editors contain "Recommended Maximum" character counts. |
| <b>Log Contact with Relationship Contact – fix</b> | Contact Logs now display in the case log when contact is logged for a Relationship contact or for a designated Guardian from the Soldier page.                                                                                                                                                                                                |
| <b>Case Summary Page Display – fix</b>             | Designated Guardian and Power of Attorney names now populate on the Case Summary page as expected.                                                                                                                                                                                                                                            |

# AWCTS SYSTEM RELEASE NOTES

| AWCTS Module: OMB                            |                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release Items                                | Description                                                                                                                                                                                                                                                                                                                                   |
| <b>Tasks Tab Grid – change</b>               | The Tasks grid now contains only one Description field which populates with the ‘Short Description’ from the associated Task.                                                                                                                                                                                                                 |
| <b>Task Description Entity – fix</b>         | The Task Description entity in ad hoc reports now populates data with the ‘Short Description’ field from the associated Task.                                                                                                                                                                                                                 |
| <b>Remove ‘Other’ Component – change</b>     | When creating or editing a case, ‘Other’ is no longer an option when selecting Component. Editing the Case Information page where ‘Other’ was previously selected will required the user to update the Component.                                                                                                                             |
| <b>Standardize all text editors – change</b> | Text editors across the module now look and function alike. Standard editor tools include: spell check, undo, redo, indent, outdent, insert ordered list, insert bulleted list, clear formatting. Cut, copy and paste tools are available using standard keyboard shortcuts. All text editors contain “Recommended Maximum” character counts. |

| AWCTS Module: WSFH                                                  |                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release Items                                                       | Description                                                                                                                                                                                                                                                                                                                                   |
| <b>Standardize all text editors – change</b>                        | Text editors across the module now look and function alike. Standard editor tools include: spell check, undo, redo, indent, outdent, insert ordered list, insert bulleted list, clear formatting. Cut, copy and paste tools are available using standard keyboard shortcuts. All text editors contain “Recommended Maximum” character counts. |
| <b>Component is Pre-Populated for “Matched” Cases – new feature</b> | The ‘Component’ field will now populate automatically for all cases with a “matched” ITAPBD record.                                                                                                                                                                                                                                           |

# AWCTS SYSTEM RELEASE NOTES

| AWCTS Module: WTU                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release Items                                                 | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>New Ad Hoc Entities – change</b>                           | <p>The following ad hoc entities are now available when creating or modifying a report:</p> <ul style="list-style-type: none"> <li>Assigned TC</li> <li>Users Only Full Name</li> </ul>                                                                                                                                                                                                                                                                                       |
| <b>SW Risk Assessment User Interface – change</b>             | <p>Complete user interface redesign for Risk Assessment data entry. Risk assessment factor group risk levels now match SWRA-Q. Radio button inputs replace drop down lists for efficient data entry. SWRA-Q Overall Risk and AWCTS Risk Level are now separate fields. Risk Assessment comments are now on the risk designation page.</p>                                                                                                                                     |
| <b>NCM and PSG/SL Risk Assessment User Interface – change</b> | <p>Complete user interface redesign for Risk Assessment data entry. Radio button inputs replace drop down lists for efficient data entry. The overall score and risk factor ratings from the most recent Risk Assessment (if available) populate on the assessment page for reference. As users select ratings for each risk factor, the overall score and risk level updates at the bottom of the screen. Risk Assessment comments are now on the risk designation page.</p> |
| <b>ASAP/SUDCC – change</b>                                    | <p>References to ASAP in Risk Assessment and mitigation planning now reflect ASAP and SUDCC where appropriate.</p>                                                                                                                                                                                                                                                                                                                                                            |
| <b>Risk Assessment Print Option – new feature</b>             | <p>Risk Assessments and Mitigation Plans now print to PDF using the printer icon on the case Risk Assessment screen, or the 'Print' link on the CDR, NCM, SW, or SL/PSG Risk Assessment Summary screen.</p>                                                                                                                                                                                                                                                                   |
| <b>Exit Interview – change</b>                                | <p>Retirement is now an option when completing the CER Exit Interview.</p>                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>New Case Link – change</b>                                 | <p>The 'Reopen' link in out-processed Soldier records now reads 'New Case' to avoid confusion. To reopen an existing case closed in error, please contact the AWCTs Service Desk.</p>                                                                                                                                                                                                                                                                                         |
| <b>Scrimmage Appointment Type Availability – change</b>       | <p>Initial Scrimmage and 90-Day Scrimmage appointment types are now available regardless of previous cancellation, rescheduling, or no show. Users now receive a prompt to update pending scrimmage appointments before scheduling the next scrimmage/FTR.</p>                                                                                                                                                                                                                |

# AWCTS SYSTEM RELEASE NOTES

|                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Allow Recovery of Deleted Attachments – new feature</b> | Users with permissions to delete attachments may now restore deleted attachments. To restore a document, select ‘Show All’ on the Attachments grid. Deleted files will have the ‘Restore’ option. Additionally, WTU Case Logs now capture details of deletions and restorations.                                                                                                                                                                                                                                                                                                 |
| <b>Position Titles – new feature</b>                       | <p>AWCTS now captures position titles for all users to help identify users by organization role. All Position Titles match with one or more system permissions role.</p> <p>See <a href="#">Position Titles</a> for detailed information. Users with questions regarding role permission sets should contact the AWCTS Service Desk.</p> <p>When selecting a facilitator for Action Plans, the user now selects a Position Title to locate the correct individual. <i>Note – Action Plans created during self-assessment validation will be updated in a future release.</i></p> |
| <b>Assign to Me – new feature</b>                          | When creating or editing an Action Plan, users may click the ‘Assign to Me’ link to assign themselves as the facilitator for that Action Plan. This feature is not currently available in self-assessment validation.                                                                                                                                                                                                                                                                                                                                                            |
| <b>CER Update Eligibility Notifications – fix</b>          | Notification emails sent after 30 days of ineligibility now generate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Self-assessment Availability Log Note Date – fix</b>    | The date entered when a Soldier becomes available for self-assessments following a period of unavailability now contains a 4-digit year.                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Action Plans Grid (case) – change</b>                   | The Action Plan grid in a Soldier’s case now default sorts by target date, oldest to newest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Soldier Roster Right-Click – fix</b>                    | Using right click to access a specific section of a Soldier’s case on a filtered Soldier Roster no longer requires the user to right-click twice.                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Action Items Top Menu – fix</b>                         | All-Access Company and WTU Leadership users no longer have Action Plans outside of their organizational structure in the Action Items grid.                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Scrimmage Worksheet Formatting – fix</b>                | The printable scrimmage worksheet now populates correctly and the domains are listed in the expected order.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Long Term Ineligible (CDR) Check Mark – fix</b>         | Users can now remove the CDR Long Term Ineligible check box to remove a Soldier from LTI.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>CER Exit Interview Phone – change</b>                   | Phone number entries for Exit Interview contacts are limited to 20 numeric and phone number auto-formats entry.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

# AWCTS SYSTEM RELEASE NOTES

---

|                                               |                                                                                                                                                                            |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Social Worker Soldier Roster – fix</b>     | The Social Worker’s Soldier Roster now contains only Soldiers assigned to the user and Soldiers within the Social Worker’s organization without an assigned Social Worker. |
| <b>Main Menu Performance – fix</b>            | Performance improvements to the main menu results in faster load times.                                                                                                    |
| <b>Help Files – change</b>                    | YouTube video added for Off-Duty In-Process. Updated videos for new Risk Assessment user interfaces (NCM, SL, SW).                                                         |
| <b>Comments on Risk Assessment page – fix</b> | All previous Risk Assessment comments populate on the Risk Assessment page in a Soldier’s case when an Active assessment has not been completed by one or more users.      |

# AWCTS SYSTEM RELEASE NOTES

| System Report Updates |                                 |                                                                                                                                                                                                                                                                                                                  |
|-----------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Module                | Report Name                     | Description                                                                                                                                                                                                                                                                                                      |
| WTU                   | Initial RA Timeline             | Measures completion of the Initial 24-hour risk assessment. <ul style="list-style-type: none"> <li>Start date/time = risk assessment initiated</li> <li>End time = date/time each assessor completes the risk assessment</li> <li>Any assessment completed outside 24 hours 0 minutes displays in Red</li> </ul> |
| OMB                   | OMB Monthly Location            | Add Issue Background, correct formatting of Comments and Background.                                                                                                                                                                                                                                             |
| WTU                   | CER Assigned Ineligible Soldier | For assigned NCM/PSG/SL/CO CDR/TC. Displays assigned Soldiers with time since last eligibility determination.                                                                                                                                                                                                    |
| WTU                   | SW High Risk Context Report     | Identifies Social Worker Risk Assessments where a Soldier becomes high risk (initial high risk or change in risk level).                                                                                                                                                                                         |
| WTU                   | SW Initial RA Elevations        | Identifies soldiers in-processed as low risk who become moderate or high risk within the first 90 days.                                                                                                                                                                                                          |
| WTU                   | Unit Length of Stay Report      | Documents current and previous cumulative days of Soldiers' organizational assignment                                                                                                                                                                                                                            |

| Known Issues |                                                                  |                                                                                                                                       |
|--------------|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Module       | Description                                                      | Workaround                                                                                                                            |
| WTU          | Position Title feature in Action Plans is not fully implemented. | User may need to use "Assign to Me" to re-select a facilitator when closing an Action Plan created during self-assessment validation. |